



# SCREWFIX FOUNDATION



**Help us to raise funds to support more local charities**



We are passionate about making a difference to those in need.

We are a grant-making charity with a clear charitable purpose to support projects that improve, fix and repair buildings, homes and facilities specifically used by PEOPLE IN NEED throughout the UK and the Republic of Ireland.

We donate grants in the region of €5,000 to charities and not for profit organisations. Prioritising those that will create a longer-term difference and where our donation will make an impact and fund the total cost (or the majority) of a project.

**The Screwfix Foundation is governed by the Board of Trustees and managed by The Screwfix Foundation Manager.**

# Funding Criteria

To be considered for a grant, your organisation AND project must meet the criteria noted below:

## Organisation criteria

**Your organisation must be a charity or not for profit company based in the UK and:**

- Registered as a charity in England, Wales, Scotland, Northern Ireland or Republic of Ireland; or
- Registered as a Not for Profit company at Companies House or the registered on the FCA mutuals register.

## Project eligibility

We fund projects which improve a physical building (or land attached to it) that is used by people in need.

**The types of projects we fund are:**

- Improved energy efficient lighting & heating
- Installation of new kitchen, bathroom etc.
- Installation of a sensory room
- General painting & decorating
- Improving safety and security of a building

We are unable to donate products or vouchers from Screwfix and unable to fund:

- Items that are easily removable from a property such as soft furnishings, curtains, tables, chairs etc.
- White goods or electronic items
- Grants for research
- Purchase of vehicles
- Purchase of garden machinery or removeable furniture such as lawnmowers, chairs or plants.
- Repayment of loans
- Annual Rent or service charges
- Sponsorships
- Salaries

**We do not support projects which will used by general members of the public i.e., sports clubs and associations, uniformed groups such as scout and girl guide groups or organisations that support wildlife or animals as their main beneficiary.**



# Applying for funding

## Applying for funding

We can only accept applications that are completed online <https://foundationapplication.screwfix.com/en/>

To complete the application you will need to provide details on your organisation and project:

### • Organisation details:

You will need to tell us a bit about your organisation; including the registered name, address, legal form, purpose and who you help.

### • Project details:

You will need to provide details on the number of direct beneficiaries that will be impacted by the project, who will benefit from the project and detail what you are requesting funding for. Please think carefully about your project and whether you can accept a partial award and how funding will be raised if the total project is in excess of €5,000. We prioritise applications where we are able to fund the total project amount. To review your application, we will need to have certainty that your project will go ahead.

# Review Process

After you have submitted your application, this will be reviewed by The Screwfix Foundation panel to ensure your organisation and project fit within our charitable purpose. As part of the review process, we may need to contact you if we need to obtain further details or clarification.

Due to the high volume of applications we receive each quarter, each application will be assessed and weighted and the panel will shortlist those that are closely aligned with our charitable purpose.

A shortlist is presented to the Trustees for approval. Trustee meetings are held on a quarterly basis. Please see below table which details the dates of the Trustee meetings, applications that will be considered at the meeting and the date you will receive an outcome.

Trustee Meeting	Application received	Outcome received
March	11 November - 10 February	30 March
June	11 February - 10 May	30 June
September	11 May - 10 August	30 September
December	11 August - 10 November	30 December

All projects that are successful will be listed on our website. This will include your organisations name, city location and project description. **Good luck!**

## What happens if I am unsuccessful?

If your application is not successful, you will receive an email informing you of the decision. Unfortunately, due to the high volumes of applications we receive, we are unable to provide individual feedback. It may be that funding was oversubscribed for the quarter and other projects were prioritised.

## What is required if I am successful?

If your application is successful, you will receive an email informing you of the decision. You will need to complete a BACS payment form detailing your organisation's bank details and confirm that funding will be restricted in

line with your application and not used for any other purpose. You will also need to provide evidence of your bank account details, such as a redacted bank statement, voided cheque or paying in slip.

Please note if your application is successful, grants cannot be paid into personal bank accounts. A bank account matching your registered organisations name and address must be supplied.

Payment will be made within one month from receipt of your bank details.

Funding will need to be spent within the 12 months from receipt of payment and we will need to receive an update from you to let us know your project has been completed. Ideally along with some before and after photos, so we can see the difference the funding has made. We love to share your stories with the customers and colleagues of Screwfix who fundraise on our behalf, so please ensure you have permission to share any photos with us if they contain image of people you support.